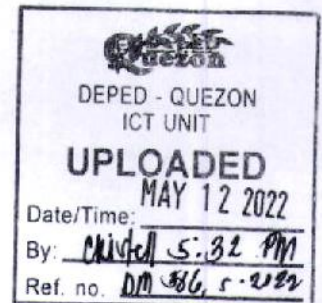




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



12 May 2022

DIVISION MEMORANDUM

DM No. 386, s. 2022

ANNOUNCING GAWAD ALAB 2022: DEPED QUEZON SEARCH FOR OUTSTANDING PROGRAM IMPLEMENTERS, STUDENT LEADERS, TEACHER ADVISERS, AND SCHOOL HEADS

TO: Assistant Schools Division Superintendents
Division Chiefs
Public Elementary and Secondary School Heads
District School Heads In-charge of Youth Formation Coordinators
Supreme Government Teacher-Advisers and Officers
Youth for Environment in Schools Organization Teacher-Advisers and Officers
Barkada Kontra Droga Teacher-Advisers and Officers
Gulayan sa Paaralan Program Coordinators
All Others Concerned

1. The Department of Education recognizes the efforts and contributions of the learners, teachers, administrators, and other stakeholders in the continuous implementation of the Youth Formation Programs. Hence, the Schools Division of Quezon through the School Governance and Operations Division – Youth Formation Unit announces the conduct of Gawad ALAB (Aktibong Lider Alay sa Bayan) for the school year 2021 to 2022.
2. Gawad ALAB is designed to recognize and reward program implementers, student leaders, teacher-advisers, and school heads for their outstanding accomplishments or for other extraordinary acts, services, programs, and projects for the improvement of school operation and public service.
3. The search is open to all public schools, school heads, student leaders and teacher-advisers of Supreme Pupil Government (SPG) and Supreme Student Government (SSG), Youth for Environment in Schools (YES-O), Gulayan sa Paaralan Program (GPP), Barkada Kontra Droga (BKD), and District School Heads In-Charge of Youth Formation.

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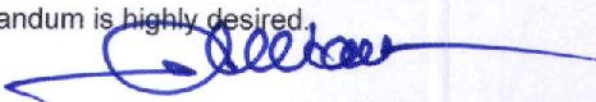
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4. Submission of entries will officially commence on June 20, 2022 and shall end through the division awarding on August 5, 2022. The programs/ projects to be submitted must be the recent project of the organization for the school year 2021-2022.
5. Kindly refer to the attached enclosures for the operating guidelines, criteria, scoresheets per category, screening committee composition and timetable of activities.
6. Immediate and widest dissemination of this Memorandum is highly desired.


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent

sgodlap/05/12/22

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Enclosure No. 1

List of Categories

Categories	Number of Winners	
	Elementary	High School
Student Government Awards on Elementary and High School		
	Elementary	High School
SSG and SPG Best Implementers (Maka-Diyos)	3	3
SSG and SPG Best Implementers (Makakalikasan)	3	3
SSG and SPG Best Implementers (Makatao)	3	3
SSG and SPG Best Implementers (Makabansa)	3	3
Most Outstanding Student Leader	3	3
Most Outstanding Teacher-Adviser	3	3
School Head Recognition Award	3	3
National Greening Awards (YES-O and GPP) for Elementary and High School		
Most Outstanding YES-O Implementers	3	3
Most Outstanding YES-O Student Leader	3	3
Most Outstanding YES-O Teacher-Adviser	3	3
School Head Recognition Award	3	3
Gulayan sa Paaralan Program Best Implementer	3	
Barkada Kontra Droga (BKD) High School level only		
Best BKD Implementers	3	
Most Outstanding BKD Student Leader	3	
Most Outstanding BKD Teacher-Adviser	3	
School Head Recognition Award	3	
Other Categories		
Most Outstanding District School Head In-charge of Youth Formation	3	
Most Active Social Media Award	3	3
Grand Total	90	

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Form 1

Application Form for SSG/ SPG

PROFILE

Name of Nominee:

Address of the School (if applicable):

Telephone/ Fax Number/CP Number:

Email Address:

School Population (if applicable):

CONTACT PERSON DATA (if applicable)

Full Name:

Surname

First Name

Middle Name

Name Extension (Jr. Sr. III)

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE

Project Title:

Brief Description (2 sentences):

Project Launch Date:

Category (Please Check one only)

Maka-Diyos (Belief and Tradition) – School

Maka-Tao (Human Development, Health, Well-Being) -School

Makakalikasan (Environment and Disaster Risk Reduction Management) - School

Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism) - School

Most Outstanding Student Leader

Most Outstanding Teacher-Adviser

Recognition Award for School Head

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

Signature Over Printed Name

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Form 2

Application Form for YES-O/ GPP

PROFILE

Name of Nominee:

Address of the School (if applicable):

Telephone/ Fax Number/CP Number:

Email Address:

School Population (if applicable):

CONTACT PERSON DATA (if applicable)

Full Name:

Surname

First Name

Middle Name

Name Extension (Jr, Sr, III)

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE

Project Title:

Brief Description (2 sentences):

Project Launch Date:

Category (Please Check one only)

Most Outstanding YES-O Implementer – School

Most Outstanding YES-O Student Leader

Most Outstanding YES-O Teacher Adviser

School Head Recognition Award for YES-O

Most Outstanding Gulayan sa Paaralan Program Implementer - School

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

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Form 3
Application Form for BKD

PROFILE

Name of Nominee:

Address of the School (if applicable):

Telephone/ Fax Number/CP Number:

Email Address:

School Population (if applicable):

CONTACT PERSON DATA (if applicable)

Full Name:

Surname

First Name

Middle Name

Name Extension (Jr, Sr, III)

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE

Project Title:

Brief Description (2 sentences):

Project Launch Date:

Category (Please Check one only)

Best BKD Implementer - School

Most Outstanding BKD Student Leader

Most Outstanding BKD Teacher Adviser

School Head Recognition BKD Award

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

Signature Over Printed Name

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Form 3
Application Form for Other Categories

CONTACT PERSON DATA

Full Name:

Surname

First Name

Middle Name

Name Extension (Jr, Sr, III)

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE (if applicable)

Project Title:

Brief Description:

CATEGORY

Date Coverage:

Category (Please Check one only)

Most Outstanding District School Head In-charge of Youth Formation

Most Active Social Media

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

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Signature Over Printed Name

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ATTACHMENTS:

Please use a separate sheet

A. Essay (Maximum Number of Pages 5):

1. Describe your project entry. (Limit to 500 words and in one page)
2. How does the project address the problem of the school/ community? (Limit the answer to 300 words and half page.)
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Limit the answer to 300 words and half page.)
4. What is the impact of the project to the stakeholders? (Limit the answer to 500 words and in one page.)
5. Who are involved and what are their role to the project? (Limit to the answer to 300 words and half page.)
6. How does the project promote the idea of teamwork and solidarity among its stakeholders? (Limit to the answer to 300 words and half page.)
7. What innovation did the team introduce in implementing the project? (Limit to the answer to 300 words and half page.)
8. How were the team able to fund the project? (Limit to the answer to 300 words and half page.)

B. Photo Documentation (Maximum Number of Pages: 2)

C. List of Officers (if applicable)

NOTE:

1. Advisers should be the one who will sign and pass the entry/ application form to the District and Sub - offices in lieu of the student leader/s.
2. Non-compliance to the Search Requirements will result to automatic disqualification.

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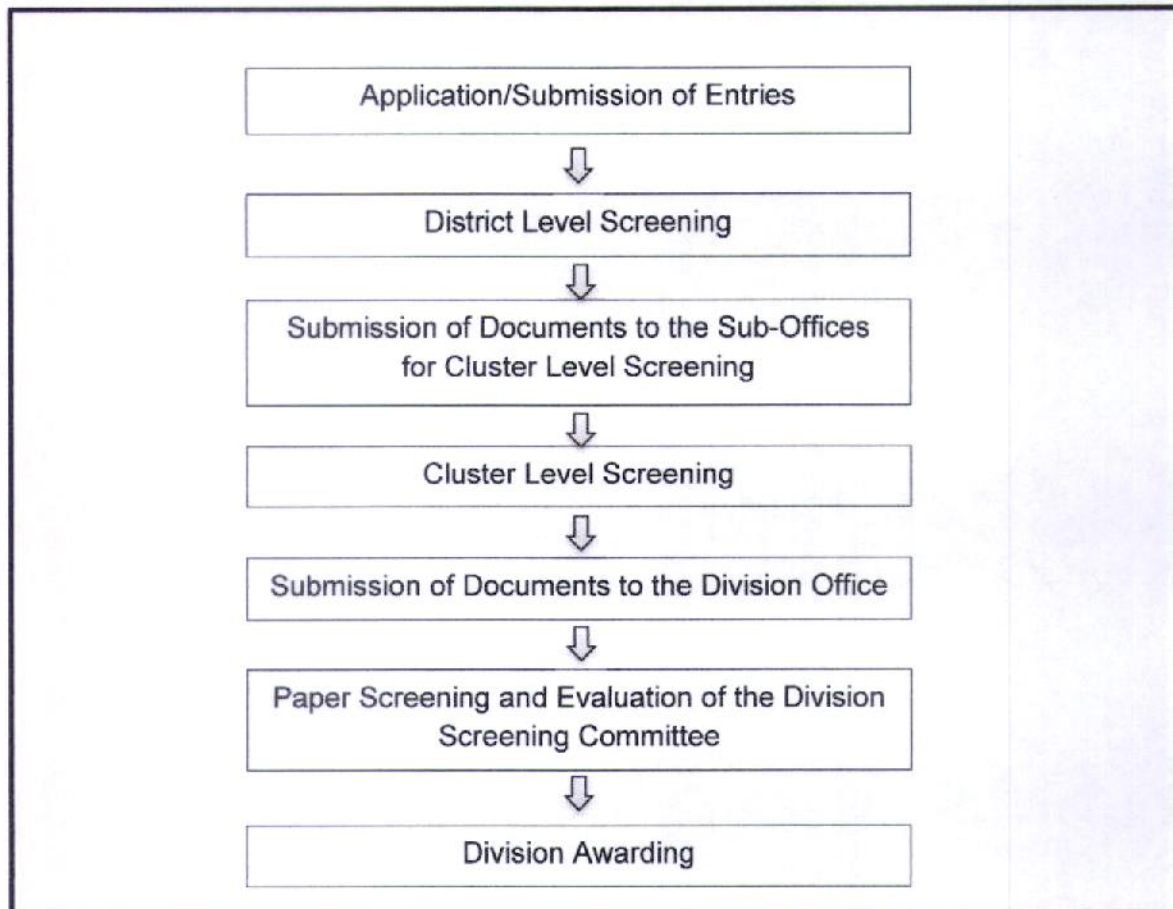
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Search Flow



I. School Level

1. All SPG and SSG/YES-O/GPP/BKD Student leaders, Teacher-advisers and School Heads of public schools with an on-going project may join the Search.
2. The teacher-adviser of the school SPG/SSG shall submit all the Application Form No. 1-4 with attachment/MOV in all categories to their respective district offices.
3. Deadline of submission of the application form and attachments to the district offices is on June 22, 2022.

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II. District Level

1. The District School Heads In-charge of Youth Formation shall serve as the Chair of the Screening Committee in the District Level together with the, District Focal Person for Supreme Government, YES-O, BKD and GPP as indicated in the district screening committee.
2. The District Office shall receive the application forms of the participating schools. They shall notify if all the requirements were met.
3. Using the given criteria, they shall conduct the paper screening and evaluation of the submitted documents.
4. The District Screening Committee shall use the score sheet provided in the memo.
5. Stakeholders, like city councilor in-charge of youth development may be invited during the screening.
6. One finalist per category will be selected and shall be forwarded to the respective sub-offices for the cluster level screening.

III. Cluster Level

1. The assigned School Heads In-charge of Governance and Operations (SHIGO) shall be the Chair on the Cluster Level Screening together with the co-SHIGOs.
2. The Sub-Office shall receive the application forms of the district finalists.
3. The Chair of the Screening Committee shall coordinate with the schedule of respective sub-office for the reservation of the venue.
4. SHIGOs shall conduct the paper screening and evaluation of the submitted documents.
5. One finalist per category will be selected and forwarded to the division office.

IV. Division Level

1. The ASDS in-charge of SGOD shall serve as the Chair of the Awards Committee in the Division Level together with the Co-Chair, SGOD Chief and members SGOD Education Program Supervisor, Planning and Research Section, Social Mobilization and Networking Section, School Management, Monitoring and Evaluation Section, and

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Human Resource Development Section as indicated in the composition of the screening committee.

2. The Division Office shall receive the application forms of the cluster finalists. They shall notify the participating schools if all the requirements were met.
3. The Division Office shall conduct the paper screening and evaluation of the submitted documents using the given criteria.
4. The Division Screening Committee shall use the score sheet provided by in the memo.
5. The Division Screening Committee will select six winners per category; three from elementary and three from high school.
6. The Division Winners shall receive a certificate of recognition from the Division Office, and medals for the individual category. All non-winning cluster school finalists shall receive certificate of participation.

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COMPOSITION OF THE SCREENING COMMITTEE

DISTRICT LEVEL SCREENING COMMITTEE	
Chair:	District School Head In-charge of Youth Formation
Members:	District Focal Person for Supreme Government
	District Focal Person for YES-O
	District Focal Person for BKD
	District Focal Person for GPP
	PTA Representative

CLUSTER LEVEL SCREENING COMMITTEE	
Chair:	Appointed SHIGO
Members:	All remaining SHIGOs of the Cluster

DIVISION LEVEL SCREENING COMMITTEE	
Chair:	ASDS, Gregorio A. Co Jr.
Co-Chair:	Chief, School Governance and Operations Division (SGOD)
Members:	Education Program Supervisor (EPS)
	Planning and Research Section
	Social Mobilization & Networking Section
	School Management, Monitoring and Evaluation Section
	Human Resource Development Section
Secretariat	Project Development Officers (Youth Formation)
Documentation	Darwin F. Tabernilla
	Braulio Ruelo Jr.

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ASSIGNED COMMITTEE MEMBERS PER CATEGORY		
	INDIVIDUAL	SCHOOL
Education Program Supervisor (EPS)	District School Head In-charge of Youth Formation	SPG Best Implementer (All Core Values)
Planning and Research Section	Student - Leader Category (SPG and SSG)	SSG Best Implementer (All Core Values)
Social Mobilization & Networking Section	Student - Leader Category (YES-O and BKD)	Gulayan sa Paaralan Most Outstanding YES-O Implementer (Elementary and High School)
School Management, Monitoring and Evaluation Section	School Head Category	Most Active Social Media
Human Resource Development Section	Teacher-Adviser Category	Best BKD Implementers (High School only)

DISTRICT AND CLUSTER GUIDELINES FOR THE SCREENING COMMITTEE

1. Each screening committee shall follow the prescribed GAWAD ALAB Screening Committee composition.
2. The Chair shall lead the Screening Committee (SC), the Chair must be present in all scheduled screenings related to the Search.
3. The SC must have the chair present and a quorum to proceed with the screening sessions.
4. The members shall arrange and evaluate all the documents of the applicants, and other logistical requirements needed by the SC.
5. The members shall record the Minutes of the Meeting (MOM) of the SC and shall consolidate the results of the evaluation.

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List of Municipalities per Cluster

Cluster	Districts
1	Burdeos, Polillo, Panukulan, Patnanungan, Jomalig, General Nakar 1, General Nakar 2 and Infanta
2	Real, Lucban, Sampaloc, Mauban North, Mauban South, Pagbilao 1, Pagbilao 2, and Padre Burgos
3	Sariaya East, Sariaya West, Candelaria East, Candelaria West, Dolores, San Antonio, Tiaong 1 and Tiaong 2
4	Agdangan, Unisan, Pitogo, Macalelon, General Luna, Catanauan 1, Catanauan 2 and Mulanay 1
5	Mulanay 2, Buenavista 1, Buenavista 2, San Francisco 1, San Francisco 2, San Narciso 1, San Narciso 2 and San Andres
6	Alabat, Perez, Quezon, Atimonan 1, Atimonan 2, Plaridel, Gumaca East and Gumaca West
7	Lopez East, Lopez West, Calauag East, Calauag West, Guinayangan North, Guinayangan South, Tagkawayan 1 and Tagkawayan 2

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SCORESHEET FOR SPG/SSG BEST IMPLEMENTER

NAME OF NOMINEE:		CRITERIA		PARTICIPANT'S POINTS
SCHOOL:				
1. IMPACT OF THE PROJECT (30%)				
a. Addresses the problem of the school/community (Maximum of 15 points)	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as sustainable and long-term program/project - 15 pts	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings, etc. - 10 pts	The SPG/SSG was able to identify a specific problem of the school and provide solution that is relevant but did not hit the problem of the school. - 5 pts	
b. Frequency of the Project Implementation	Conducted Year-round - 10 pts	Conducted Weekly - 8 pts	Conducted Monthly - 6 pts	Conducted per quarter or once - 4 pts
c. Level of Impact (Maximum)	Regional-wide - 5 pts	Division-wide - 4 pts	Barangay-wide - 3 pts	School-wide - 2 pts
2. TEAMWORK ON IMPLEMENTING PROJECTS (25%)				
a. Engaged Stakeholders (Maximum of 15 points)	The SPG/SSG was able to engage the students, teachers, administrators, parents and the barangay/community, and other external stakeholders in implementing the project - 15 pts	The SPG/SSG was able to engage the students, teachers, administrators, parents in implementing the project - 10 pts	The SPG/SSG was able to engage the students, teachers and administrators in implementing the project - 5 pts	
b. Involvement of the school (Maximum of 10 points)	The school officials, teachers and students were involved during the planning and implementation of the project - 10 pts	The teachers and students were involved during the planning and implementation of the project - 8 pts	Only the students planned and implemented the project - 6 pts	

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3. CREATIVITY AND INNOVATION OF THE PROJECT (25%)			
a. Uniqueness of the project (Maximum of 10 points)	The project idea was new, unique and goes beyond the mandated programs, projects and activities of the SPG/SSG - 10 pts	The project was unique although somewhat patterned/adopted from other organization or DepEd mandated programs, projects and activities of the SPG/SSG - 5 pts	
b. Introduction of Innovative Solutions (Maximum of 10 points)	The SPG/SSG introduced highly innovative solution to the problem - 10 pts	The SPG/SSG introduced innovative solution to the problem although somewhat usual to the other organizations - 5 pts	
c. Use of Local Materials (Maximum of 10 points)	The SPG/SSG used local material in their project - 5 pts		
4. EFFECTIVE USE OF RESOURCES - (20 %)			
a. Partnership with other organizations (Maximum of 10 points)	The SPG/SSG was able to partner with regional or division office for the project implementation - 10 pts	The SPG/SSG was able to partner with private organizations for the project implementation - 8 pts	The SPG/SSG was able to partner with the barangay officials/committee for the project implementation - 6 pts
b. Accountability and Transparency (Maximum of 10 points)	The SPG/SSG provided/submitted disbursement and liquidation report to the studentry through a financial report posted in Bulletin Boards/website. - 10 pts	The SPG/SSG provided/submitted disbursement and liquidation report to the SSG Officers, adviser and school head. - 8 pts	The SPG/SSG provided/submitted records of budget to the teacher-adviser - 4 pts
			TOTAL POINTS

SIGNATURE OVER PRINTED NAME OF THE EVALUATOR

DESIGNATION AND DATE

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SCORE SHEET FOR SPG/SSG TEACHER - ADVISER

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
1. EXCELLENCE IN STUDENT/PUPIL GOVERNANCE	30	
1.1. Organizational Leadership	15	
a. Implementation of all mandated PPAs	10	
b. Governance – 5 points	5	
(Refer to DO 47 s. 2014)		
1. General Plan of Action		
2. Resolutions		
3. Minutes of the Meeting		
4. Financial Reports		
5. Activity Completion /Evaluation Reports		
6. List of School Clubs/Organizations		
7. Project Proposals		
8. Communication Letters		
9. Accomplishment Report		
10. Election Reports		
1.2. Networking, Linkages and Collaboration	10	
a. Involvement in community/civic/organizations/ associations	5	
b. Involvement in outreach/extension programs/activities	5	
Outreach/Extension programs/activities initiated where nominee served as:		
Proponent/Chair = 1.00		
Member = 0.50		
1.3. Experience	5	
The candidate has been SPG/SSG adviser for at least two (2) terms		
2. EMBODIMENT OF DEPED CORE VALUES	40	
2.1 Maka-Diyos	10	
Upholds/Respects beliefs and faith Manifests moral standard Right conduct, Honesty, Involvement in religious/spiritual activities		
2.2 Makatao	10	
Charity/Kindness Empathy and Sympathy Compassion Human Dignity and Equality Multi-culturalism		

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Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
2.3 Makakalikasan	10	
<i>Cleanliness and Orderliness Proper Waste Management Energy Conservation Environmental Protection and Preservation Wise use of resources</i>		
2.4 Makabansa	10	
<i>Takes pride in being a Filipino Resiliency in times of need/crisis Obedience to existing rules and regulations Community Service Involvement Promotes and patronizes local products, services and practices</i>		
3. OUTSTANDING ACCOMPLISHMENTS	30	
3.1. Trainings/Seminars/Workshops Related to School Governance and Leadership Advocacy	5	
3.2. Awards and Recognitions Related to School Governance and Leadership Advocacy	5	
3.3 Leadership Initiative and Advocacy	15	
3.3.1 Flagship/Innovative Program or Project (10 points)		
3.3.2 Resource Speakership related to School Governance and Leadership Advocacy (5 points)		
3.4 Educational Attainment and Professional Growth	5	
<i>Doctorate Degree (5 points) Doctorate Degree CAR (4) Master's Degree (3 points) Master's Degree CAR (2 points) At least 18 earned MA units (1 point)</i>		
TOTAL	100	

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SCHOOLS DIVISION OF QUEZON PROVINCE

SCORE SHEET FOR SPG/SSG STUDENT LEADER		
NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
1. EXCELLENCE IN STUDENT/PUPIL GOVERNANCE	30	
1.1. Organizational Leadership	15	
a. Implementation of all mandated PPAs	10	
b. Governance – 5 points	5	
(Refer to DO 47 s. 2014)		
1. General Plan of Action		
2. Resolutions		
3. Minutes of the Meeting		
4. Financial Reports		
5. Activity Completion /Evaluation Reports		
6. List of School Clubs/Organizations		
7. Project Proposals		
8. Communication Letters		
9. Accomplishment Report		
10. Election Reports		
1.2. Networking, Linkages and Collaboration	10	
a. Involvement in community/civic/organizations/associations	5	
b. Involvement in outreach/extension programs/activities	5	
Outreach/Extension programs/activities initiated where nominee served as:		
Proponent/Chair = 1.00		
Member = 0.50		
1.3. Experience	5	
The candidate has been SPG/SSG adviser for at least two (2) terms		
2. EMBODIMENT OF DEPED CORE VALUES	40	
2.1 Maka-Diyos	10	
Upholds/Respects beliefs and faith		
Manifests moral standard		
Right conduct		
Honesty		
Involvement in religious/spiritual activities		

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CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
2.2 Makatao	10	
<i>Charity/Kindness Empathy and Sympathy Compassion Human Dignity and Equality Multi-culturalism</i>		
2.3 Makakalikasan	10	
<i>Cleanliness and Orderliness Proper Waste Management Energy Conservation Environmental Protection and Preservation Wise use of resources</i>		
2.4 Makabansa	10	
<i>Takes pride in being a Filipino Resiliency in times of need/crisis Obedience to existing rules and regulations Community Service Involvement Promotes and patronizes local products, services and practices</i>		
3. OUTSTANDING ACCOMPLISHMENTS	30	
3.1. Trainings/Seminars/Workshops Related to School Governance and Leadership Advocacy	5	
3.2. Awards and Recognitions Related to School Governance and Leadership Advocacy	10	
3.3 Leadership Initiative and Advocacy	15	
TOTAL	<u>100</u>	

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SCORE SHEET FOR SPG/SSG FOR SCHOOL HEAD RECOGNITION AWARDS		
NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
Support to SSG/SPG PPAs	60points	
Allotted funds from School MOOE to SSG/SPG Programs, Projects and Activities (PPAs) <ul style="list-style-type: none"> • Allotted 1-25% funding to SSG/SPG PPAs = 5 points • Allotted 26-50% funding to SSG/SPG PPAs = 15 points • Allotted 51-100% funding to SSG/SPG PPAs = 25points 	25points	
Inclusion of SSG/SPG PPAs to School Improvement Plan (SIP) and Annual Improvement Plan (AIP) of the school. <ul style="list-style-type: none"> • Included 1-25% of SSG/SPG PPAs = 5 points • Included 26-50% of SSG/SPG PPAs = 10 points • Included 51%-100% of SSG/SPG PPAs – 20points 	20points	
Issued school policies for effective implementation of SSG/SPG PPAs <ul style="list-style-type: none"> • 1 policy = 5points • 2-3 policies = 10points • more than 3 policies = 15points 	15points	
Networking, Linkages and Collaboration	20points	
Forge MOA/MOU with private sector or government agency to support the implementation of SSG/SPG PPAs <ul style="list-style-type: none"> • 1-2 partner = 4 points • 3-4 partners = 8 points • more than 4 partners = 10 points 	10points	
Participation to any trainings, webinars and workshops offered by DepEd and private sector <ul style="list-style-type: none"> • Participated 1-2 training/webinar/workshop = 3 points • Participated 3-5 training/webinar/workshop = 6 points • Participated more than 5 training/webinar/workshop = 10 points 	10points	
Embodiment the core value – 20points	20points	
Maka-Diyos	5points	
Makatao	5points	
Makakalikasan	5points	
Makabansa	5points	
TOTAL	100points	

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SCHOOLS DIVISION OF QUEZON PROVINCE

SCORE SHEET FOR YES-O BEST IMPLEMENTER

NAME OF NOMINEE:	Maximum Points	Participant's Points
DISTRICT/ SCHOOL:		
School Category (Elementary & Secondary)	School inside a Garden (SIGA) - 20points	
Seed Bank and Nursery Establishment	5points	
Tree Planting, Growing and Caring	5points	
Native Endemic and Indigenous Trees Planted	5points	
A Nation Trees (ANT) Accounting and Reporting	5points	
Awareness and Outreach Programs – 25points		
Awareness Campaigns and Symposia on Environmental issues and actions	5points	
Environmental Camps	5points	
Film showing about environment related issues	2points	
Watershed Protection and Conservation	3points	
Clean-up drives	5points	
Adopt a river/ community/ forest	5points	
Solid Waste Management, Entrepreneurship and Energy Conservation – 20points		
Practicing 3Rs (Reduce, Reuse, Recycle)	5points	
Establishment of Materials Recovery Facility	5points	
Environmental Entrepreneurship	3points	
Advocated the practice of plastic free environment	5points	
Energy, Water and Power Supply Conservation	2points	
Gulayan sa Paaralan (GPP) – 20points		
Crop Integration (fruit, leafy vegetables, root vegetables, indigenous plants)	5points	
Use of organic fertilizer and/or pest control	3points	
Properly maintained compost pit and heap	2points	
Utilization of Garden Space	5points	

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Utilization of Garden Produce (School Feeding)	5points
Partnership and Linkages – 15points	
Involvement of the community and local government unit/s	10points
Established partnership with Non-Government Organization/s and/or Civic Society Organization/s	5points
TOTAL	100points

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SCORE SHEET FOR OUTSTANDING YES-O STUDENT LEADER

NAME OF NOMINEE:	Maximum Points	Participant's Points
DISTRICT/ SCHOOL:		
School Category (1 Elementary & 1 Secondary)		
Organizational Leadership – 35 points		
Implementation of all mandated Programs, Projects and Activities (PPAs) <ul style="list-style-type: none"> • 1-50% of the mandated PPAs – 10points • 51-75% of the mandated PPAs – 15points • 76-100% of the mandated PPAs – 20points 	20points	
Governance: <ol style="list-style-type: none"> 1. Calendar of Annual Proposed Activities (CAPA) 2. Certificate of Registration 3. Registration Form 4. Membership Forms 5. Accomplishment Report (AAR) 6. Activity Completion 7. Monitoring and Evaluation Form by Division/Regional YES-O Program Coordinator 8. Five-Year Targets 9. Financial Reports <ul style="list-style-type: none"> • 1-3 accomplished documents – 5points • 4-6 accomplished documents – 10points • 7-9 accomplished documents – 15points 	15points	
Networking, Linkages and Collaboration – 40 points		
Involvement in community/civic/ organizations/ associations Involvement in outreach/ extension programs/ activities (Outreach/Extension programs/ activities initiated where nominee served as: Proponent/ Chair = 2.00 Member = 1.00 Volunteer = 1.00 Participation to any trainings, webinars and workshops offered by DepEd and private sector related to Environment Protection and Youth Engagement	15points 10points	
	15points	

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Embodiment the core value "Maka-Kalikasan" – 25 points	
Practicing 3Rs (Reduce, Reuse, Recycle)	5points
Environmental Protection and Preservation	5points
Advocated the practice of not using single-used plastic	5points
Energy, Water and Power Supply Conservation	5points
Practicing vegetable gardening at home	5points
TOTAL	100points

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SCORE SHEET FOR OUTSTANDING YES-O TEACHER-ADVISER

NAME OF NOMINEE:	Maximum Points	Participant's Points
DISTRICT/ SCHOOL:		
School Category (1 Elementary & 1 Secondary)		
Assistance to YES-O – 40 points		
Provision of Technical Assistance to YES-O officers to effectively implement all mandated Programs, Projects and Activities (PPAs) Supervision to YES-O student officers to accomplish the following: 1. Calendar of Annual Proposed Activities (CAPA) 2. Certificate of Registration 3. Registration Form 4. Membership Forms 5. Accomplishment Report (AAR) 6. Activity Completion 7. Monitoring and Evaluation Form by Division/Regional YES-O Program Coordinator 8. Five-Year Targets 9. Financial Reports *1-3 accomplished documents – 10 points *4-6 accomplished documents – 15 points *7-9 accomplished documents – 20 points	20points 20points	
Networking, Linkages and Collaboration – 30 points		
Involvement in community/civic/ organizations/ associations Involvement in outreach/ extension programs/ activities (Outreach/Extension programs/ activities initiated where nominee served as: Proponent/ Chair = 2.00 Member = 1.00 Volunteer = 1.00	10points 10points	

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Participation to any trainings, webinars and workshops offered by DepEd and private sector related to Environment Protection and Youth Engagement	10points
Embodiment the core value "Maka-Kalikasan" – 30 points	
Practicing 3Rs (Reduce, Reuse, Recycle) at home	5points
Lead the environmental protection and preservation in the community	5points
Advocated the practice of not using single-used plastic at home	5points
Energy, Water and Power Supply Conservation	5points
Practicing vegetable gardening at home	5points
Lead outreach programs in the community (e.g. clean-up drive, tree planting)	5points
TOTAL	100points

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SCORE SHEET FOR YES-O RECOGNITION AWARD FOR SCHOOL HEAD

NAME OF NOMINEE:	Maximum Points	Participant's Points
DISTRICT/ SCHOOL:		
School Category (1 Elementary & 1 Secondary)		
Support to YES-O – 60points Allotted funds from School MOOE to YES-O Programs, Projects and Activities (PPAs) <ul style="list-style-type: none"> • Allotted 1-25% funding to YES-O PPAs = 5 points • Allotted 26-50% funding to YES-O PPAs = 15 points • Allotted 51-100% funding to YES-O PPAs – 25points 	25points	
Inclusion of YES-O PPAs to School Improvement Plan (SIP) and Annual Improvement Plan (AIP) of the school. <ul style="list-style-type: none"> • Included 1-25% of YES-O PPAs = 5 points • Included 26-50% of YES-O PPAs = 10 points • Included 51%-100% of YES-O PPAs – 20points 	20points	
Issued school policies for effective implementation of YES-O PPAs <ul style="list-style-type: none"> • 1 policy = 5points • 2-3 policies = 10points • more than 3 policies = 15points 	15points	
Networking, Linkages and Collaboration – 20points Forge MOA/MOU with private sector or government agency to support the implementation of YES- O PPAs <ul style="list-style-type: none"> • 1-2 partner = 4 points • 3-4 partners = 8 points • more than 4 partners = 10 points 	10points	

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Participation to any trainings, webinars and workshops offered by DepEd and private sector related to Environment Protection and Youth Engagement	10points
<ul style="list-style-type: none">• Participated 1-2 training/webinar/workshop = 3 points• Participated 3-5 training/webinar/workshop = 6 points• Participated more than 5 training/webinar/workshop = 10 points	
Embodying the core value "Maka-Kalikasan" – 20points	
Practicing 3Rs (Reduce, Reuse, Recycle) at home	5points
Practicing vegetable gardening at home	5points
Advocated the practice of not using single-used plastic	5points
Participation environmental protection and preservation outreach programs	5points
TOTAL	100points

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SCORE SHEET FOR GPP BEST IMPLEMENTER

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM POINTS	PARTICIPANT'S POINTS
A. Crop Integration		20
• Fruit vegetables (productive)		5
10 or more	5	
6 to 9	3.5	
1 to 5	2.5	
• Leafy Vegetables (productive)		5
5 or more	5	
3 to 4	3.5	
1 to 2	2.5	
• Root Vegetables		4
5 or more	4	
3 to 4	3	
1 to 2	2	
• Indigenous plant materials (vegetables)		3
5 or more	3	
3 to 4	2	
1 to 2	1.5	
• Indigenous herbal plants		3
5 or more	3	
3 to 4	2	
1 to 2	1.5	
B. Crop Production System		30
• Use of container vegetable and artistry		7.5
10 or more various container	7.5	
6 to 9	6.5	
1 to 5	4	
• Gardening production		
Use of trellis		2
Use of organic materials for mulch/fertilizer		3
Quality/Quantity of production		2.5
• Pest management		
Use of botanical plant to repel insect/pest		5
Use of plant extract materials for pesticides		5
Use of other proven pest control devices to control pest		5

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CRITERIA	MAXIMUM POINTS		PARTICIPANT'S POINTS
C. Product Utilization			20
<i>Note: Number of Nutritionally problematic children: _____</i>			
<ul style="list-style-type: none">% of nutritionally depressed school children supported under the gulayan		10	
90 to 100	10		
55 to 89	6		
1 to 54	4		
<ul style="list-style-type: none">% of schoolchildren supported for maintenance		10	
40 to 50	10		
25 to 39	7		
1 to 24	3		
D. Sustainability			20
<ul style="list-style-type: none">Presence of sustainability plan (document)		5	
<ul style="list-style-type: none">Setting aside seed production area for next		8	
<ul style="list-style-type: none">Voluntary involvement of parent/teacher to provide		7	
E. Land Resource Space Utilization			10
<ul style="list-style-type: none">% utilization of school area suitable for gardening		10	
80 – 100% utilization (estimate)	10		
60 – 79% utilization (estimate)	6		
30 – 59% utilization (estimate)	3		
Grand Total		100	

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SCORE SHEET FOR BKD BEST IMPLEMENTER

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM RATING	PARTICIPANT'S POINTS
1. Functionality of the BKD Program on Drug Abuse Prevention in Secondary Schools	10%	
a. Activities / Timetable	10%	
2. Coverage and Scope of Implementation	15%	
a. Membership	5%	
b. School-wide implementation	5%	
c. Community involvement and partnership	5%	
3. Nature of Extent of Drug Abuse Prevention Activities / Projects Initiated / Implemented / Organized (indicate number and support with documents)	30%	
a. INFORMATION (Use of Mass-Media-Print, TV/ broadcast, films, slide presentation, exhibits, etc.)	10%	
b. EDUCATION (Integration of drug abuse prevention concepts and BKD components in classroom instruction, organizing seminar-workshops on drug abuse prevention, launching of BKD, seminars, capability building, etc.)	10%	
c. INTERVENTION (Provision of guidance and counseling services, peer counseling, referral services, assistance to student surrenderers if any, etc.)	5%	
d. ALTERNATIVES (Sports / Athletics, Cultural, Income-Generating, Arts and Crafts, Religious, Civic and other Recreational Activities)	5%	
4. Extent of Involvement of the Following in Terms of Providing Leadership and Support in Program Implementation	20%	
a. Students	5%	
b. Teachers	5%	
c. School Administrators	2%	
d. Parent-Teacher Association (PTA)	2%	
e. Socio-Civic / Religious Organizations	2%	
f. Government Officials / Agencies	2%	
g. Non-Government Officials / Agencies	2%	
5. Attainment of Objectives	20%	
6. Monitoring and Evaluation Scheme	5%	
TOTAL	100%	

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SCORE SHEET FOR OUTSTANDING BKD STUDENT OFFICER

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM RATING	PARTICIPANT'S POINTS
1. EXCELLENCE IN STUDENT/LEARNER GOVERNANCE	30%	
a. Implementation of BKD PPAs on Drug Abuse Prevention	20%	
b. Governance	10%	
(Refer to DO 47 s. 2014)		
1. General Program of Action		
2. Resolutions		
3. Minutes of the Meeting		
4. Financial Reports		
5. Activity Completion/Evaluation Reports		
6. Communication Letters		
7. Accomplishment Reports		
2. Networking, Linkages and Collaboration	30%	
a. Involvement in Community/Civic Association and Organization	10%	
b. Involvement in Outreach, extension programs/activities	20%	
3. OUTSTANDING ACCOMPLISHMENTS	40%	
3.1 Training, Seminars and Workshop related to Drug Abuse Prevention Advocacy	10%	
3.2 Awards and Recognitions related to Drug Abuse Prevention Advocacy	10%	
3.3 Leadership Initiative and Advocacy (Flagship/Innovative Program/Project)	20%	
TOTAL	100%	

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SCORE SHEET FOR OUTSTANDING BKD TEACHER-ADVISER

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM RATING	PARTICIPANT'S POINTS
1. Assistance extended to BKD Officers	30%	
1.1 Technical assistance for the BKD Officers on the implementation of the PPAs	20%	
1.2 Supervision to the BKD Officers to Accomplish the Pre and Post Activity Documents	10%	
2. NETWORKING, LINKAGES AND COLLABORATION	30%	
Involvement in Outreach, extension programs/activities	20%	
Involvement in Community/Civic Organization	10%	
3. OUTSTANDING ACCOMPLISHMENTS	40%	
3.1 Trainings/Seminar/Workshop Related to Drug Abuse Prevention Advocacy	15%	
3.2 Awards and Recognitions Related to Drug Abuse Prevention Advocacy	20%	
3.3 Educational Attainment and Professional Growth a. Doctorate Degree (5) b. Completed Academic Requirements for Doctoral Degree (4) c. Master's Degree (3) d. Completed Academic Requirements for Master's Degree (2) e. Baccalaureate Degree (1)	5%	
TOTAL	100%	

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SCORE SHEET FOR BKD RECOGNITION AWARD FOR SCHOOL HEAD

NAME OF NOMINEE:		
DISTRICT/SCHOOL:		
CRITERIA	MAXIMUM RATING	PARTICIPANT'S POINTS
1.Assistance extended to BKD Organization	40%	
1.2 Fund support for Implementation the BKD PPAs	20%	
1.2 Provision for the BKD Center	10%	
1.3 Issued Memorandum/ Create Policies for the effective Implementation of BKD PPAs	10%	
2. NETWORKING, LINKAGES AND COLLABORATION	20%	
Involvement in Outreach, extension programs/activities	15%	
Involvement in Community/Civic Organization	5%	
3. OUTSTANDING ACCOMPLISHMENTS	40%	
3.1 Trainings/Seminar/Workshop Related to Drug Abuse Prevention Advocacy	15%	
3.2 Awards and Recognitions Related to Drug Abuse Prevention Advocacy	20%	
3.3 Educational Attainment and Professional Growth	5%	
a. Doctorate Degree (5)		
b. Completed Academic Requirements for Doctoral Degree (4)		
c. Master's Degree (3)		
d. Completed Academic Requirements for Master's Degree (2)		
e. Baccalaureate Degree (1)		
TOTAL	100	

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SCORE SHEET FOR MOST OUTSTANDING DISTRICT SCHOOL HEAD IN-CHARGE OF YOUTH FORMATION

NAME OF NOMINEE:			
DISTRICT/SCHOOL:			
CRITERIA	MAXIMUM POINTS		PARTICIPANT'S POINTS
1. Compliance to Division / YFD requirements		30	
a. Submission of required accomplishment report	10		
• On or before deadline	10		
• Beyond deadline	5		
b. Submission of District Federation Officers	10		
• On or before deadline	10		
• Beyond deadline	5		
b. Submission of Monitoring reports	10		
• On or before deadline	10		
• Beyond deadline	5		
2. Participation with YFD activities		20	
• National	20		
• Regional	15		
• Division	10		
• District	5		
3. Monitoring and Provision of Technical Assistance		20	
• 100% school	20		
• 75-99% schools	15		
• 50-74% schools	10		
• Below 50% schools	5		
4. Outstanding Accomplishment		20	
• Trainings/ Seminars/ Workshop related to YFD PPAs	10		
• Awards/ Recognition related to YFD PPAs	5		
• Resource Speakership related to YFD PPAs	5		
5. Special Projects and Programs Initiated		10	
• Implemented	10		
• Proposed	5		
TOTAL		100	

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SCORE SHEET FOR MOST ACTIVE SOCIAL MEDIA ACCOUNT

NAME OF NOMINEE:				
DISTRICT/SCHOOL:				
CRITERIA	MAXIMUM POINTS			PARTICIPANT'S POINTS
1. Performance			25	
• Average reach audience (video)		10		
• More than 2,000 reached	10			
• 1500-1999 reached	8			
• 1000-1499 reached	6			
• 500-999 reached	4			
• 1-499 reached	2			
• Average reach audience (photo)		10		
• More than 2,000 reached	10			
• 1500-1999 reached	8			
• 1000-1499 reached	6			
• 500-999 reached	4			
• 1-499 reached	2			
• Average reach shared video		5		
• More than 2,000 reached	5			
• 1500-1999 reached	4			
• 1000-1499 reached	3			
• 500-999 reached	2			
• 1-499 reached	1			
2. Frequency of postings/sharing of materials and videos			25	
• 1 post everyday		25		
• 1 post every 2 days		20		
• 1 post every 3 days		15		
• 1 post every 4 days		10		
• 1 post every 5 days		5		
3. Total page followers			25	
• 1,000 above followers		25		
• 700-999 followers		20		
• 400-699 followers		15		
• 100-399 followers		10		
• Below 100 followers		5		
4. Total page likes			25	
• 1,000 above followers		25		
• 700-999 followers		20		

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• 400-699 followers		15		
• 100-399 followers		10		
• Below 100 followers		5		
		TOTAL	100	

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GAWAD ALAB
Event Schedule

Date	Activity	Focal Units
June 20-26, 2021	Application Period	District Office
June 27-July 1, 2022	District Level Screening (District Search Committee)	District Office
July 8, 2022	Submission of Documents to respective Sub-Offices	Sub-Office
July 11 -July 15, 2022	Cluster Level Screening	Sub-Office
July 22, 2022	Submission of Documents to Division Office	Division Office
July 25-29, 2022	Division Level Screening	Division Office
August 5, 2022	Awarding via Zoom at DepEd Tayo Quezon Youth Formation Facebook Page	Division Office

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